



POSITION DESCRIPTION

Position title	Outreach Worker - Young Women's Project
Award:	Schds Level 4.1 Fixed term contract of 6 months with the possibility of extension
Approved by:	CEO
Date effective:	April 2022

Our Organisation

St Kilda Gatehouse is a not-for-profit organisation which began as an outreach service working with street-based sex workers in St Kilda. Since 1992 the organisation has built its relational model around community development and social justice. St Kilda Gatehouse provides spaces of belonging and safety where individuals experience social inclusion with respect and unconditional acceptance. In 2015 St Kilda Gatehouse opened the doors to its Young Women's Project centre, then located in Dandenong. This centre provides support to girls and young women between the ages of 12 to 25 who are at risk of or affected by child sexual exploitation. In 2017 St Kilda Gatehouse launched Greeves St social enterprise and op shop that aims to provide positive pathways for women wishing to reduce their reliance on street-based sex work as well as develop an income stream to help fund our programs. In 2018 Arise was introduced as professional training for the community sector to better understand and respond to child sexual exploitation.

Position Summary

The Outreach Worker role will provide outreach and support to young women attending the St Kilda Gatehouse Young Women's Project (YWP) to address risk factors contributing to sexual exploitation and develop protective factors for young people to connect them to community, family, and services. The role will provide information, support, advocacy, and referral to identified young women while working collaboratively with other agencies to provide a holistic response.

The Outreach Worker will meet reporting requirements through case file notes, intake and assessments and appropriate risk assessments to ensure the safety of the young person and workers and liaise with stakeholders such as the Department of Families, Fairness and Housing (DFFH), out of home care providers and families to share appropriate information in a timely way.

The Outreach Worker will work within the YWP team, and the office is currently located in Bayswater.

Key Result Areas

Area	Tasks
Client Engagement	<ul style="list-style-type: none"> • Build and maintain relationships with existing drug and alcohol, health, youth, crisis, housing and employment services and DFFH services to receive sound referrals into the program. • Develop relevant strategies to maximise engagement with the target group and assist young people achieve their goals. • Develop and obtain opportunities for feedback from young women.
Support Work	<ul style="list-style-type: none"> • Provide information, support, advocacy and referral to identified young women while working collaboratively with other agencies to provide a holistic response. • Increase the chances and opportunities available to relevant young women that lead to greater well-being and allow inclusion and engagement with the community. • Attend professional sector meetings alongside young women, such as case plan meetings, care team meetings etc., as appropriate. • Promote and deliver secondary consultations to local area service providers regarding Child Sexual Exploitation of girls and young women and its preceding risk factors, impact on those affected, strategies for engaging and supporting affected girls and young women.
Program Development	<ul style="list-style-type: none"> • Participate in development and evaluation of the Young Women's Project. • Participate in strategic planning, as required. • Develop and maintain program documentation, as required. • Maintain appropriate and timely data collection. • Seek input and feedback from young women who access the service, and actively work toward creating ownership for young women of the centre.
Other	<ul style="list-style-type: none"> • Other tasks as directed by the Program Manager.

Key Performance Indicators

- Programs and services are of high quality and client centred.
- Supervision is undertaken as required.
- Services are performed within budget, on time, professionally within quality framework to measures including:

- Policy and procedures
- Occupational health and safety
- Client and financial record keeping
- Practice productivity

Reporting

Line Manager:	Program Manager
Manages:	None.
Key Internal liaison:	CEO, staff, Board members, volunteers
External Liaison	Other services, agencies, donors, Trusts and Foundations, Local Government and community groups, agencies for shared services.
Note:	Reporting arrangements may change from time to time depending on business requirements.

Key Selection Criteria (KSC)

Mandatory KSC

- Relevant tertiary qualification, e.g. social work, social science, or related area and/or demonstrated relevant employment experience.
- Demonstrated social work or youth work experience, particularly working alongside people from marginalised backgrounds and working with people who have experienced trauma.
- Experience in providing trauma-informed care and a solid understanding of complex issues such as mental health, substance dependency and the cycle of disadvantage.
- Demonstrated understanding of community development to ensure the project meets individual needs but also benefits the broader community.
- An understanding and passionate attitude towards improving the lives of girls and young women who are at risk of or affected by sexual exploitation.
- Must hold a current and valid driver's licence.
- A willingness to undergo a Police Check, provide a Working with Children's Check and current Covid-19 Vaccination status.
- A demonstrated understanding and appreciation of the Christian values and vision of St Kilda Gatehouse

Highly Desirable KSC

- An understanding of child exploitation risk factors and protective factors.
- Experience working with young people in the Melbourne youth sector.
- Experience working with the Department of Families, Fairness and Housing.